

Examiner: S. Ebrahimi

Serial #: 09/447,718

Date Reviewed: 6/21/05

RED FOLDER CHECKLIST (COUNT)

LIE's are responsible for reviewing cases "BEFORE" counting them:

☒ **Verify that the Office action is complete with all pages present**

- ___ PTO Form _____ is missing
- ___ Document # _____ missing from folder but is listed on PTO-892
- ___ Document # _____ present but not listed on PTO-892
- ___ Document# _____ on the 892 forms doesn't match _____
- ___ Serial number on PTO-892 does not match application number
- ___ PTO-1449 not signed and dated
- ___ Class/Sub Class boxes on 1449 not complete or lined through

☒ **Verify that a Primary Examiner or SPE signs the Office action**

- ___ Detailed action not signed by primary or SPE
- ___ PTO form _____ is not signed

☒ **Verify that all previously filed papers have been entered**

- ___ Amdt dated _____ has not been entered in palm.
- ___ Terminal Disclaimer has not been approved by paralegal

___ Other: _____

Examiner Signature: _____

Date: _____

****Please return to: _____ on _____ by 12 noon
in order to receive the count for this application****